

Approved by: Robert C. Frei

Date: 6-21-22



**Gladwin County District Library
Board of Trustees Regular Meeting
BOARD MINUTES
Tuesday, May 17th 2022 at 5:00 p.m.**

Those attending include: President John Rhode, Vice President Bob Kusch, Secretary Barb Lyons, and Treasurer Bob Frei.

Trustees: Nancy Bodnar, Lori Fall, Becky Miller. Excused Madalyn Steyer.

Also attending: Gladwin County District Library Director John Clextan, Assistant Director Laura Walters and Genealogy/Friends President, Barb Curtindale.

A) Call to Order:

Meeting called to order at 5:00 p.m. by President Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda:

With a motion to approve the May 17th 2022 agenda by Fall, supported by Frei. Motion carried with 7 ayes.

D) Approval of Minutes:

With a motion to approve the April 19th 2022 minutes with no corrections or additions by Frei, supported by Fall. Motion carried with 7 ayes.

E) Reports

- a. Genealogy- President Barb Curtindale reported. (Full report available on request)
- b. Friends of the Library- President Barb Curtindale reported. (Full report available on request)

F) Public Comments:

None.

G) Approval to Pay Bills:

With a motion by Frei, supported by Fall to pay bills as follows:

Prepaid(s) in the amount of \$10,607.59

Payroll(s) in the amount of \$15,154.86

Unpaid: \$16,810.50

With a total amount of bills to be paid: \$42,752.95

Motion carried 7 ayes.

H) Activity Reports as Follows:

Director's Report and Circulation Report, given by Director Clextan. (Full reports available upon request)

I) Committee Reports as Follows:

Finance: Frei reported the Williams Fund will have enough earnings to transfer to the general fund.

Personnel: No meeting.

Building: No meeting.

J) Communications:

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None.

K) Old Business:

a. Resolution of General Fund Investment Account Closure:

Frei motioned to approve the Resolution 2022-5-17A, supported by Rhode. A roll call vote was taken with the following results:

Rhode-Aye	Kusch-Aye	Lyons-Aye	Frei-Aye
Bodnar-Aye	Fall-Aye	Miller-Aye	Steyer-Absent

Motion carried with 7 ayes.

b. Resolution of Electronic transaction Policy

Frei motioned to approve the Resolution 2022-5-17B, supported by Fall. A roll call vote was taken with the following results:

Rhode-Aye	Kusch-Aye	Lyons-Aye	Frei-Aye
Bodnar-Aye	Fall-Aye	Miller-Aye	Steyer-Absent

Motion carried with 7 ayes.

*Barb Lyons was excused at 5:50 p.m.

c. Resolution of Annual Arena Maintenance Payment to Monthly Payment

Resolution tabled until the Library Board can have a meeting with the Arena Board to discuss the yearly maintenance payment.

*Lori Fall was excused at 5:55 p.m.

L) New Business:

a. 2022, 2023, 2024 Audit Engagement Letter with Berthiaume & Company

Rhode appointed Frei acting secretary for the rest of the meeting.

Frei motioned to approve the multi-year contract with Berthiaume & Company with adopting Resolution 2202-5-17C, supported by Miller.

A roll call vote was taken with the following results:

Rhode-Aye	Kusch-Aye	Lyons-Absent	Frei-Aye
Bodnar-Aye	Fall-Absent	Miller-Aye	Steyer-Absent

Motion carried with 5 ayes.

b. Genealogy Book Deletion List

Rhode appointed a permanent collection book review committee that will meet with Genealogy deciding what books to delete in their collection. Committee Members are:

John Rhode
Bob Frei
Nancy Bodnar

M) Board Comments:

None

N) Adjournment:

The meeting was adjourned at 6:20

Minutes Taken and Transcribed Laura Walters, Assistant Director.