

Approved by: _____

Date: _____



**Gladwin County District Library
Board of Trustees Regular Meeting
November 18 at 5:00 p.m.
BOARD MINUTES**

Those attending include: President John Rhode, Vice President Lori Fall, Secretary Barb Lyons and Treasurer Bob Frei.

Trustees: Nancy Bodnar, Becky Miller, and Madalyn Steyer. Excused, Kelly Schaller.

Also attending: Director John Clexton, Assistant Director Laura Walters, Beaverton Branch Manager Terina Barta and Genealogy/Friends President Barb Curtindale.

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda:

With a motion by Lyons to approve November 18th, 2025, agenda, supported by Fall. Motion carried with 7 ayes.

D) Approval of Minutes:

With a motion by Lyons to approve October 21st, 2025, minutes, supported by Fall. Motion carried with 7 ayes.

E) Reports:

- a. Genealogy- President Barb Curtindale reported. (Full report available on request)
- b. Friends of the Library- President Barb Curtindale reported. (Full report available on request)

F) Public Comments: None.

G) Approval to Pay Bills:

With a motion by Frei supported by Lyons to pay bills as follows:

PrePaid(s) bills in the amount of \$40,177.83.

Payroll(s) in the amount of \$19,443.11

Unpaid in the amount of \$ 9,821.36

With a total amount of bills to be paid: \$69,442.30

Motion carried with 7 ayes.

H) Activity Reports as Follows:

- a. Circulation Report- Director Clexton reported. (Full report available upon request)
- b. Director's Report - Director Clexton reported. (Full reports available upon request)

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12-16-25

I) Committee Reports as Follows:

- a. **Personnel:** None
- b. **Finance:** None
- c. **Building:** None
- d. **Permanent Collection Review:** None

J) Communication: None.

K) Old Business:

- a. BAC Lease Agreement update

Clextion was told that the survey has been completed and the BAC is waiting on a closing date from the title company. There are still a lot of unknowns. The Board recommends reaching out to the BAC and having the lease rewritten with the original wording so the lease can be signed, the rent increase can be paid, construction can get started and when the sale of the building is finally done and the BAC obtains ownership of the building, the Library will sign the new lease agreement the BAC as owners of the building.

L) New Business:

- a. Action Item: 2026 Holiday Hours

With a motion by Frei to approve 2026 Holiday hours, supported by Lyons. Motion carried with 7 ayes.

- b. Action Item: 2026 Library Board Meeting Dates

With a motion by Frei to approve 2026 Library Board Meeting dates, supported by Lyons. Motion carried with 7 ayes.

- c. Action Item: To allow ‘Read Only’ to Weindlander Fitzhugh to Huntington Account from Balance Sheet.

With a motion by Frei to adopt Resolution 11/18/2025-A, allowing “read-only” permission for Shelly R. Browning of Weindlander Fitzhugh, CPA to directly access to the General Fund checking account and the library managed Investment accounts at Huntington Bank, supported by Lyons. A roll call vote was taken with the following results.

Rhode-Aye	Fall-Aye	Frei-Aye	Lyons-Aye
Bodnar-Aye	Miller-Aye	Schaller – Absent	Steyer-Aye

Motion carried 7-0.

- d. Action Item: For WF to remove Capital assets/debt in daily books aligning with auditors.

Will bring back as a Resolution for the December 16th board meeting.

- e. Action Item: Letter of Interest.

With a motion by Fall to approve sending the board recommendation to Gladwin City for approval of new board member, Carolyn Hall supported by Miller. Motion carried 7-0.

M) Board Comments:

Frei mentioned he would like to make a resolution about having rules taking a yearly amount out of the Williams Fund.

Rhodes mentioned the parking lot at the Gladwin Library will need to be resealed soon.

Miller wished everyone a Happy Thanksgiving.

N) Adjournment:

The meeting adjourned at 6:32 p.m.

Minutes Taken by Assistant Director, Laura Walters, and Branch Manager Terina Barta.