

Approved by: _____

Date: _____



**Gladwin County District Library
Board of Trustees Regular Meeting
January 20th at 5:00 p.m.
BOARD MINUTES**

Those attending include: President John Rhode, Vice President Lori Fall, Secretary Barb Lyons, and Treasurer Bob Frei.

Trustees: Carolyn Hall, Becky Miller, Kelly Schaller, and Madalyn Steyer.

Also attending: Director John Clextan, Assistant Director Laura Walters and Beaverton Branch Manager Terina.

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

B.5) Oaths of Office (Hall/Lyons):

Oaths of Office was recited by Lyons and Hall with terms ending 2029.

C) Approval of Agenda:

With a motion by Frei to approve the amended January 20th, 2026, agenda with the addition of C.5 Election of Officers and the change of location and year for the next board meeting, supported by Steyer. Motion carried with 8 ayes.

C.5) Election of Officers:

With a motion by Steyer to accept and keep the current elected officers and their positions, supported by Fall. Motion carried with 8 ayes.

D) Approval of Minutes:

With a motion by Lyons to approve December 16th, 2025, minutes, supported by Fall. Motion carried with 8 ayes.

E) Reports:

- a. Genealogy- Director John Clextan reported. (Full report available on request)
- b. Friends of the Library- Director John Clextan reported. (Full report available on request)

F) Public Comments: None.

G) Approval to Pay Bills:

With a motion by Frei supported by Lyons to pay bills as follows:

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Prepaid(s) bills in the amount of \$29,701.49
Payroll(s) in the amount of \$28,563.81.
Unpaid in the amount of \$ 3,379.87.
With a total amount of bills to be paid: \$61,645.17.
Motion carried with 8 ayes.

H) Activity Reports as Follows:

- a. Circulation Report- Director Clextan reported. (Full report available upon request)
- b. Director's Report - Director Clextan reported. (Full reports available upon request)

I) Committee Reports as Follows:

- a. **Personnel:** None
- b. **Finance:** Finance committee met and Frei reported multiple problems with Huntington Bank and suggests switching the checking account to Members First Credit Union. There would be less fees, would allow read access to account, quick access to money market account as a business. The Williams Fund will stay at Huntington Bank. Board discussed and liked this decision. There will be a Resolution brought to the next board meeting on February 18th to move forward with this switch.
- c. **Building:** Building committee is scheduled to meet on February 3rd with the Arena to discuss possible renovations, rekeying of the building, parking lot improvements and much more.
Director Clextan would like to revise a building agreement between the Genealogy Group, Friends Group, and the library.
- d. **Permanent Collection Review:** Added Trustee Carolyn Hall to committee.

J) Communication: None

K) Old Business:

- a. BAC Lease/BAC Memo of Understanding
Clextan presented the updated lease agreement with the Memo of Understanding incorporated within it from the lawyer's office. Before the Library signs the Lease, the Board HAS to know who owns the property.
After the lease is signed it will be recorded with the Register of the Deeds.
Frei made the motion to approve the final version of the lease agreement with the addition of the agreement being notarized, supported by Schuller. Motion carried with 8 ayes.

L) New Business:

- a. Oaths of Office (Hall/Lyons)-**moved to B.5**
- b. Library closure to public on Feb 26th for Polaris: With a motion by Frei to close the Gladwin and Beaverton Library to the public on February 26th so that all staff will be able to work and get caught up after the new ILS change over, supported by Lyons. Motion carried with 8 ayes.

M) Board Comments: None

N) Adjournment:

The meeting adjourned at 6:18 p.m.
Minutes Taken by Assistant Director, Laura Walters, and Branch Manager Terina Barta.