

Approved by: John Rhode
Date: 7-16-24



**Gladwin County District Library
Board of Trustees Regular Meeting
June 18th, at 5:00 p.m.
BOARD MINUTES**

Those attending include: President John Rhode, Vice President Lori Fall, Treasurer Bob Frei and Secretary Barb Lyons.

Trustees: Nancy Bodnar, Don Hoffman, Becky Miller and Madalyn Steyer.

Also attending: Library Director John Clexton, Assistant Director Laura Walters, Genealogy/Friends President Barb Curtindale and Sharron Smith, public.

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C.) Approval of Agenda :

With a motion by Frei to approve the June 18th, 2024 agenda, supported by Fall. Motion carried with 8 ayes.

D) Approval of Minutes:

With a motion to approve the May 21st, 2024 minutes as printed by Lyons, supported by Fall. Motion carried with 8 ayes.

E) Reports:

a. Genealogy- President Barb Curtindale reported. (Full report available on request)

b. Friends of the Library- President Barb Curtindale reported. (Full report available on request)

F) Public Comments: None

G) Approval to Pay Bills:

With a motion by Frei supported by Hoffman to pay bills as follows:

PrePaid(s) bills in the amount of \$39,477.00

Payroll(s) in the amount of \$19,103.34

Unpaid in the amount of \$13,847.68

With a total amount of bills to be paid: \$82,428.02

Motion carried with 8 ayes.

H) Activity Reports as Follows:

Director's Report and Circulation Report, given by Director Clexton. (Full reports available upon request)

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I) Committee Reports as Follows:

a. Personnel: None.

b. Finance: Frei reported a CD will come due on June 19th and he will go to Huntington bank to deposit funds into the checking account.

c. Building: None

d. Permanent Collection Review: None

e. Ad Hoc Millage Committee: Sharron Smith spoke regarding her history with being on the Library Board and helping with the millage campaign. Her words of advice:

Social Media is the best bet to share the information regarding the renewal millage. Share weekly posts, talk to patrons about the library, have an information brochure to handout with all the services the library provides for the county. Sharron also volunteered to attend any County/City board meetings with the Director to speak about the renewal. The Library needs to put an article in the paper, update website and really let the community know how wonderful the Library is for our community and the public it serves.

J) Communication: None

K) Old Business:

a.) Approval and Resolution of 2024 Tax Rate Request 2024-06-18-A

Frei made the motion to approve Resolution of Adoption 2024 Tax Rate Request 2024-06-18-A, supported by Lyons. A roll call vote was taken with the following results:

Rhode-Aye	Fall-Aye	Frei-Aye	Lyons-Aye
Bodnar-Aye	Hoffman-Aye	Miller-Aye	Steyer-Aye

Motion carried 8-0.

L) New Business:

a.) Approval and Resolution of Limited English Proficiency Plan 2024-06-18-B

Lyons made the motion to approve Resolution of Limited English Proficiency Plan 2024-06-18-B, supported by Steyer. A roll call vote was taken with the following results:

Rhode-Aye	Fall-Aye	Frei-Aye	Lyons-Aye
Bodnar-Aye	Hoffman-Aye	Miller-Aye	Steyer-Aye

Motion carried 8-0.

b.) Approval and Resolution of Adopting the Americans with Disabilities Act 2024-06-18-C

Steyer made the motion to approve Resolution of Adopting the Americans with Disabilities Act 2024-06-18-C, supported by Miller. A roll call vote was taken with the following results:

Rhode-Aye	Fall-Aye	Frei-Aye	Lyons-Aye
Bodnar-Aye	Hoffman-Aye	Miller-Aye	Steyer-Aye

Motion carried 8-0.

M) Board Comments: Rhode gave a heads up to the Vice President that he might be absent for the board meeting in July.

N) Adjournment:

The meeting adjourned at 6:05 p.m.

Minutes Taken Laura Walters, Assistant Director.